

Terms and conditions

Enrolment

All attendees must complete the Progress Seminars Ltd seminar enrolment form.

By completing the registration form you agree to be contacted by email regarding Progress Seminars Ltd seminars and training information.

Accommodation

Should you require accommodation while you are attending a seminar this will be your responsibility to book it and at your cost.

Cancellation policy

The following are our terms and conditions relating to cancellations and transfers.

- 1) Attendees can be substituted up to the day of the programme
- 2) Cancellation or transfer **outside 10 working days** of the seminar – Full refund less an administration fee of \$50.00
- 3) Cancellation or transfer **within 10 working days of the seminar** - No refund. A transfer is possible however this will incur an additional administration fee of \$50.00 per person.
- 4) No show – No refund

Progress Seminars Ltd reserves the right to cancel or amend any seminar prior to the commencement date.